

UNAPPROVED

BOARD OF DENTISTRY

MINUTES

SPECIAL CONFERENCE COMMITTEE "B"

TIME AND PLACE: Special Conference Committee "B" convened on April 5, 2024 at 9:36 a.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 3, 9960 Mayland Drive, Henrico, VA 23233.

PRESIDING: Jennifer Szakaly, D.D.S.

MEMBERS PRESENT: William C. Bigelow, D.D.S.
Sidra Butt, D.D.S.

MEMBERS ABSENT: Alf Hendricksen, D.D.S.

STAFF PRESENT: Erin T. Weaver, Deputy Executive Director
Donna M. Lee, Discipline Case Manager
Tracy E. Robinson, Adjudication Consultant

QUORUM: With three members present, a quorum was established.

**Muhammad Khan, D.D.S.
Case No.: 224027** Dr. Khan appeared with counsel, Kenneth Roeber and Michelle Warden, to discuss the allegations set forth in a Notice of the Board dated December 15, 2023. Kimberly Lynch, former DHP Investigator; and Dental Assistant 2, former employee of Dr. Khan, provided statements to the Committee. The Committee also received statements from Dr. Khan and Mr. Roeber and discussed the allegations with them.

Closed Meeting: Dr. Bigelow moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Muhammad Khan. Additionally, Dr. Bigelow moved that Ms. Weaver and Ms. Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.

Reconvene: Dr. Bigelow moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**Virginia Board of Dentistry
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April 5, 2024**

DECISION:
Case No.: 224027

The sanctions reported by Ms. Weaver were that Dr. Khan was issued a reprimand, and within 90 days from the date of entry of the Order, Dr. Khan shall enroll in and undergo a professional ethics and boundaries assessment at a nationally recognized program approved in advance by the Board such as Ethics and Boundaries Assessment Services, LLC. Dr. Khan shall provide evidence to the Board of having successfully completed the approved program within 6 months of his enrollment.

Dr. Bigelow moved to adopt the decision of the Committee. The motion was seconded and passed.

ADJOURNMENT:

With all business concluded, the Committee adjourned at 2:20 p.m.

Jennifer Szakaly, D.D.S., Chair

Jamie C. Sacksteder, Executive Director

Date

Date